



Wheathampstead
Parochial Church Council

Annual Report & Accounts

for the year ended
31st December 2022

St Helen's + St Peter's · Wheathampstead
living and working for the glory of God



Rector's Introduction

I want to begin by thanking everyone involved in the life of our church for their hard work, generosity and commitment through the past few years – and especially during 2022.

It's hard to describe 2022 in a few words. The worst of the pandemic was behind us, but it cast a shadow over everything we did. We emerged from the rigours of 2020 and 2021 bruised and battered and it felt like the year of 2022 was a period of recovery. Time to allow healing and regain our strength. To switch metaphors, it was also a time of preparation – like a gardener preparing the ground ready to sow the seed. Lots of hard work, digging, raking and clearing debris. But no growth. Throughout this year the different teams in church worked hard, including recruiting and training new members, we began to bed a post-pandemic reduced pattern of services and refreshed our vision. Yet at times it was hard not to be discouraged by numbers attending services and events we had worked so hard to put on.

I am delighted to say, that as I write in April 2023 the encouraging shoots of growth and recovery are appearing in lots of different areas of church life. Coffee in the Chancel has never been used by so many different groups from outside the church – and of course our own members. Included within this is the growing success of the **Following the Message** group Monday 11:15am. Our carer and toddler group, **The Ark** (Wednesday 9:30-11:00) is literally crawling with new life. And our **Open the Book** teams are back in both primary schools regularly delivering engaging, bible based assemblies. At the other end of the age spectrum, our **Fellowship group** (Thursday 2:45 in the Mead Hall) has had new life breathed into it with a new format. Perhaps most encouraging of all, our **Sunday attendance** numbers continue to recover. All of this is made possible by your hard work and generosity.

Our renewed vision – which I mentioned in the introduction to the last annual report, has begun to bear fruit. There are three strands to it, seeking to be **A Church for all Generations**, develop our buildings to be **Vibrant hub at the Heart of our Community** and **Helping people to Encounter God's Love**. If you come to our 10am Parish Communion you will see the increased numbers of families spilling out of the Play and Pray area and in the afternoon our Kid's Worship service is thriving again, at the APCM we will present the progress of the Buildings Working Group towards reordering St Helen's, and we've recently completed an Alpha course – the first for many years.

If 2022 was a year preparing the ground, we are now in a season of 'seed scattering'. In the biblical parable Jesus tells how God scatters seed with a reckless and carefree generosity and people respond differently to the Kingdom of God. (see Matthew 13:3-9, Mark 4:3-9, and Luke 8:4-8). For us, it is hard to predict which initiatives will be fruitful and produce the growth we long to see. But God calls us to continue our part in growing His Kingdom – faithfully serving in the church, we scatter the seed of new and well-established events and activities. We tend the new shoots of growth by welcoming and involving people in our communities. And we show the love of God in the way we love and serve those outside the church family.

I encourage you to read more about the life of our church in this Annual Report and Accounts. Lots of it is encouraging and points towards a hopeful, faith-filled future for our community, other parts of it make clear the challenges we have ahead – not least financially. But to paraphrase from a different garden metaphor in the bible – in Genesis One, "God saw all that he had made and it was very good" (v31). As we look back on 2022, I believe God is smiling at us, with warmth and love. After all, we know that He is the source of all life and growth.

Thank you to one and all who have contributed in so many different ways. I hope you too can sense the love and approval of God as reward for our hard work.

Thank you and God bless you, with love and prayers –

Richard

The Parish Vision: Bringing our strategic planning to life



The Parish's Vision and strategic plan is a framework for how we wish to see the parish developing over the next five years. Our Mission statement and Vision are reviewed each five years and were reset in their current form at the beginning of 2022.

Our *Mission* is that we are Living God's Love in Our Community.

Our *Vision* for St Helen's and St Peter's is summarised in the three circles at left.

The Parish's *strategic priorities for development*, pick up the themes of the Vision:

1. Make St Helen's and St Peter's a **vibrant hub at the heart of the community** with buildings fit for God's mission in 21st century Wheathampstead
2. Be a **church for all generations**
3. Provide **opportunities for people to encounter God's love**

Across all of these is a wish also to lighten the parish's environmental footprint.

PCC meetings typically begin with a working session on the Vision, usually in three groups corresponding to each of the three strategic priorities. These sessions review progress towards the Vision's goals and plan the next steps.

The first year of the new Vision has seen good progress in all three priority areas.

In November 2022 an architect's report set out options for re-ordering and enhancement of the St Helen's building to meet a statement of needs agreed by the PCC to support the parish's mission. During 2022 the parish received the Eco Church Bronze Award.

The annual parish picnic in September 2022 brought all generations together setting a pattern for future parish events. Following the disruption caused by COVID and the decline of our traditional choir, our congregations were surveyed about worship styles and patterns of services in the summer and the results are being acted upon. Preparations were made to run an Alpha Course starting in January 2023 and to prepare several young people to receive Communion.

In response to cost of living challenges St Helen's church hosted and stocked a Community Larder open to village residents during the summer holidays. The parish distributed 20 "Christmas Lunch on Jesus" hampers providing the ingredients for a complete Christmas dinner to local families. Initial surveys were undertaken to identify the wildlife in St Helen's churchyard, while a portion of St Peter's churchyard became a no-mow area.

The PCC wishes to build upon this progress during 2023.

The Parochial Church Council (PCC)

The combination of mission, vision and strategic priorities provides a framework within which the PCC evaluates our progress and promotes new initiatives for growth.

Role

In accordance with the Church of England Rules, the Wheathampstead Parochial Church Council (“PCC”) shares with the Rector and other Ministers the work of promotion in the Parish of “the whole mission of the Church, pastoral, evangelistic, social and ecumenical”. It is responsible for the churches of St Helen’s and St Peter’s, Gustard Wood. The PCC is registered as Wheathampstead PCC with the Charity Commission (charity number 1132924) and can be contacted at the Parish Office, St Helen’s Church, High Street, Wheathampstead, AL4 8AA. In planning the activities for the year, the PCC has considered the Commission’s guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion.

PCC Activities in 2022

Our Annual Report and Accounts look back at a calendar year: this Annual Report **and** Accounts 2022 looks back at the calendar year 2022.

During its year of office, the PCC has met on ten occasions – all these meetings have been in person rather than by Zoom. The PCC had been heavily involved in the Away Day in November 2021 which centred on our new Parish Vision. Subsequently the pattern of PCC meetings was changed so that each meeting begins with a group and/or plenary session taking the Vision forward. Our meetings continue to include devotions, discussions and decision-taking. Individuals are invited to join PCC meetings where their contribution is particularly valuable. A summary of PCC meetings continues to be shared with our mailing list. Annual reports are received from many areas of church life. In addition, the Ministerial Team, sub-committees and other groups continue to meet and report to the PCC during the year reflecting the many aspects of Church life.

Membership

Members of the PCC are ex officio, co-opted or elected by the Annual Parochial Church Meeting. There are up to twelve elected lay members. The list of members who served in 2022 is below. The PCC wishes to record their gratitude to all who have tirelessly assisted in maintaining the momentum of the progress of our Vision for Wheathampstead, Gustard Wood and beyond and in particular to thank those individuals and groups who have contributed so readily to our worship and pastoral care as we have emerged into a world changed by Covid-19.

Our grateful thanks go to all who have contributed to the governance and decision-making of the church through their service on the PCC. Madeleine Bigmore and David Pangbourne will retire by rotation and be eligible for re-election to the PCC. Ales Vrbas was co-opted in May 2022 and is now eligible for election. Vacancies will exist for lay members to be elected either as Churchwardens at the Meeting of Parishioners or to the PCC at the APCM. Our 3 Deanery Synod Members retire by rotation and are eligible for re-election.

List of PCC Members

The following members served on the PCC following the APCM in April 2021.

Name	Capacity	Serving from	Serving to
Revd Richard Banham	Rector & PCC Chair	April 2010	While in office *
Mrs Helen Caldwell	Churchwarden	Elected April 2022	APCM 2023 *
Mr Keith Andrews	Elected Lay Member Deputy Warden from Oct21	Elected May 2022	APCM 2024 *
Mr Simon Best	Elected Lay Member Lay Vice Chair	Elected April 2021	APCM 2024 *

Mrs Madeleine Bigmore	Elected Lay Member Hon. Treasurer	Elected October 2020	APCM 2023	*
Mr Bob Carter	Elected Lay Member	Elected May 2022	APCM 2024	*
Mrs Liz Carter	Elected Lay Member	Elected May 2022	APCM 2025	*
Mrs Barbara Doye	Elected Lay Member	Elected May 2022	APCM 2025	*
Mr Brian Golesworthy	Deanery Synod Member	Elected October 2020	APCM 2023	*
Mr David Hartley	Elected Lay Member Deputy Warden from Oct21	Elected May 2022	APCM 2025	*
Mr David Pangbourne	Elected Lay Member	Elected October 2020	APCM 2023	*
Mrs Margaret Pearce	Elected Lay Member	Elected May 2022	APCM 2024	*
Mrs Linda Thomas	Deanery Synod Member	Elected October 2020	APCM 2023	*
Mr Martin Thomas	Elected Lay Member	Elected May 2022	APCM 2025	*
Mr Ales Vrbas	Co-opted Lay Member	Co-opted May 2022	APCM 2023	*
Mr Stephen Wilson	Deanery Synod Member Hon. Secretary	Elected October 2020	APCM 2023	*

- **Member serving on 31st December 2022 (end of Report and Accounts year).**

Following the election of 7 lay members at the APCM 2022, lots were drawn in line with Church Representation Rules so that 3 of these members would serve for only 2 terms while the remaining 4 serve the usual 3 terms. Thus the number of elected PCC members retiring each year becomes more balanced.

Team of Ministers

As with so many areas of church life, we are fortunate to have such a capable and committed team of Ministers who lead our worship and do so much good work away from the spotlight of Sunday Services.

Minister	Role
Rev Richard Banham	Rector
Rt Rev John Gladwin	Retired Bishop
Rev Brian Gwinn	Retired Minister
Rev Tom Purchas	Retired Minister
Linda Thomas	Children & Families Minister Reader in Training
Barbara Doye	Reader in Training

Minister	Role
Claire Banham	Reader
Carol Hopper	Reader
Pippa Legg	Reader
John Grace	Retired Reader
Roger Payne	Retired Reader

Working Groups, Committees and Sub-committees

The PCC appointed the following officers: Stephen Wilson as **Honorary Secretary**, Madeleine Bigmore as **Honorary Treasurer**, Katie Gifford and Lucy Price as **Joint Safeguarding Officers**, Helen Caldwell as **DBS Officer** and PCC Safeguarding Officer, Judith Lambert as **Electoral Roll Officer** and Michael Hollick as **Health & Safety Officer**. David Pangbourne is serving as Interim **Data Protection Officer**.

The PCC elects a **“Standing Committee”** with power, subject to the directions of the PCC, to transact business between PCC meetings. Its members are Richard Banham, Helen Caldwell, Keith Andrews, David Hartley, Simon Best, Madeleine Bigmore and Stephen Wilson.

The overall co-ordination of our **Vision** is led by Simon Best as Chairman.

The PCC is advised by a **“Fabric Committee”** which is chaired by Stephen Scowcroft.

Financial Review

The Financial Statements of the PCC are attached, see pages 11 to 17.

The Statement of Financial Activities shows our income and expenditure for the year on our General (Unrestricted) Fund; on the Designated Funds we have set aside for fabric costs, on our Reserves and Development Fund; on the Restricted Funds which we have been given for particular purposes and on our Endowment Fund. The Balance Sheet shows the state of our finances at the year end and both these statements are supported by a number of notes.

In 2022 the activities in the church began to resume after two years of the pandemic. The numbers at our services increased and consequently income from collections went up. Also, our income from the Parish Giving Scheme continues to rise each year due to the many people who link their contribution to inflation. This regular support is much appreciated.

The Unrestricted Funds initially show a balance for the year of £251. This figure takes into account our income for general purposes, from which is deducted our normal annual outgoings on the church and its activities, together with our contribution to the Diocese and the Parish's own giving. It is the PCC's aim to ensure this normal expenditure is, at least, covered by our annual income, and this has been achieved this year

In addition to these normal running cost there were expenses from our designated funds on fabric contributing to an overall deficit of £14,724 for the year.

Within our designated funds there are amounts set aside for our Income and Capital Reserves, future depreciation to be charged to the Fabric Fund, the Development Fund and Roof Repairs. This leaves us with £68,572 in our General Fund which is available to cover any surplus of expenditure over income in the coming years, and contributions to Parish development such as the improvement of facilities at St Helen's.

The energy costs for our two churches are expected to rise by about £12,000 a year due to the national increases, most of this will be in 2023. In December we launched an appeal for donations and over £5,000 was received within a month. A grant from the Diocese of £2,589 boosted this fund. We are very grateful to the generosity of all donors for these extra contributions.

Reserves Policy

The PCC follows the general recommendations for Church of England parishes and sets aside funds to provide cover against a sudden loss of income and unforeseen capital expenditure. These reserves are shown in note 9 to the annual accounts as designated funds and currently stand at £50,653 for loss of income and £75,990 for capital expenditure.

Charity Partnerships

We are delighted that we were able to maintain our committed financial support throughout this last year – the 5th year when our focus has been on Orphans and Vulnerable Children.

Overview of Charity Partnerships

Local

Azalea Luton reaches out to those suffering the injustice of sex trafficking, supporting them to build new lives because of the love of God, through Outreach, Drop-In and Befriending and also works as a key partner in Faiths Against Child Sexual Exploitation (FACES) – which is a local coalition of faith leaders working to prevent Child Sexual Exploitation (CSE).

National

The Children's Society is committed to fighting child poverty and neglect and helping all children to have a better chance in life. From their early history in the vision and actions of a young Sunday School teacher at

the end of the nineteenth century, their work has been grounded in the churches at local and national levels. Churches constitute their core partners and they work very closely with the Church of England.

International

Orphans Know More (OKM) is one of the ministries of Youth with a Mission England and Wales (YWAM) which has a base in Harpenden. OKM believe that the best way to tackle the international orphan crisis is to care for children in loving families. They operate in Uganda.

CCT Kimbilio is overseen by a group of experienced Trustees who share a passion for the Congo and work with street children. In simple terms, Kimbilio is a project supported by the Congo Children Trust. Kimbilio supports street children in Lubumbashi, Katanga in the Democratic Republic of Congo. They have been working alongside the Anglican Church of Congo since 2007.

Giving 2022 (paid quarterly)

Charity	Annual Total
Azalea	£3000
Children's Society	£3000
CCT & Kimbilio	£3500
Orphans Know More	£4500

Additional Support for Charities:

During 2022 we provided support and additional fund raising activities for our Charity Partners and several other charities. Our Christian Aid appeal raised £3,519. The Children's Society received a total of £814-30 from the donation box collection. Our congregation donated £2,158 to the Bishop's Harvest Appeal for Mozambique. Kimbilio received sizeable extra donations to their successful special appeal to purchase land for a multi-purpose Centre for street children, some going directly to them with some hundreds of pounds also going to them via our church accounts. Azalea and the MacIntyre Home received food collections. A number of activities organised through or in our church raised funds for Ukraine totalling £2,241: for example a Bring & Buy Sale in March raised more than £700 and we enjoyed a fundraising concert for Ukraine in May which featured children offering spine-tingling performances. The summer-holiday project "The Community Larder" attracted financial donations of £2,681 as well as food contributions.

It has been decided that we should continue our focus on Orphans and Vulnerable Children. We offer deep thanks to the retiring CPT members: Karl, Clare, David. The new Charity Partnership Team will be looking for a new international charity partner. OKM is a large charity whose good work we have been pleased to support for 5 years but this link has not grown into the full partnership we envisage. We welcome the new Team who will be setting aims for 2023 and working with and for the congregation and our partners.

Safeguarding

The PCC is committed to safeguarding and promoting the welfare of all children and vulnerable adults who attend church or church activities. We have in place – and regularly review – a policy for Safeguarding which is the Church of England Statement "Promoting a Safer Church". Our Safeguarding Procedures are contained in the Church of England's "Parish Safeguarding Handbook". All relevant volunteers are DBS-checked and issued with appropriate guidance for their role. We are committed to having role descriptions and training for all our volunteers. We are also working so all activities and events have risk assessments. The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

Risk & Statutory Policies

As required by law, the PCC has considered the major risks within its responsibility and the systems designed to minimise those risks; this has included annual Health and Safety Inspections with recommendations reported to the PCC.

The PCC has in place statutory policies in the following areas:

- DBS Checks;
- Safeguarding of Children and Vulnerable Adults;
- Domestic Abuse;
- Data Protection;
- Equality and Inclusion;
- Health and Safety.

Where appropriate, these are in line with Diocesan guidance and all are reviewed regularly by the PCC.

Goods, Fabric and Ornaments

The annual inventory of Church goods, fabric and ornaments was completed during the year and all essential items found to be present and correctly accounted for (and the absence of a few minor items duly noted). The Fabric Committee has taken further the programme of redecoration and repairs at St. Helen's and St. Peter's which has included work on the buildings, churchyard and car parks.

The PCC records thanks to the Fabric Committee for many other alterations and improvements. At St. Helen's these include re-siting the organ console; refitting several slipped slates and clearing gutters; installing a new porch timer to control outside lighting; replacing PIR light outside vestry door. At St. Peter's these include replacing heating controller and timer; clearing outside gutter swan-necks and repairing brackets. Regular inspection checks were performed (and identified issues addressed) including fixed electrical installations, fire safety check, lightning conductor protection, central heating service, clock and roof alarm.

Regular working parties have been conducted for general maintenance at both churches; treefall after storm damage addressed; special action taken to save the Garden of Remembrance box hedge. The Committee is investigating proposals into solar heating, water meters and other low carbon initiatives.

Buildings Working Group

Having confirmed the Statement of Needs in early 2022, architect's fees proposals were sought, and Acanthus Clews Architects were appointed to conduct a feasibility study to meet those needs. Following consultation with the Buildings Working Group, the feasibility study was issued in November, costed and presented to the PCC. It has also been issued to the DAC for consultation and a meeting is planned for March 2023. Throughout this process, we are seeking to look at practical ways we can address our needs to render the St. Helen's building a truly vibrant hub. In addition we are looking to find a balance between DAC and statutory third party consents, the practicalities of maintaining an operational church, project phasing and affordability/funding. It is our hope that a presentation will be made at the APCM in April so that our congregation can be informed and consulted.

St. Helen's Fellowship

St. Helen's Fellowship continues to meet each Thursday (of school term time) in the Mead Hall at 2:45 – 4:15 pm. Subs is just £1-50 with 0-50p extra if requiring transport. We always begin a session with prayers and end with refreshments and a chat. In between we try to have a variety of items to interest, entertain and even keep our brains and bodies alert!

We have 37 members on our register although, sadly, some are no longer able to attend due to becoming housebound or going into a Home. They are not forgotten but are included in our prayers and we keep in touch with them. As I write this report we are grieving the loss of three members: Hermi Margot and Janet Moody – and also Jill Hazelwood who was a leader of Fellowship for many years. Again, they may be gone but most certainly won't be forgotten. We are also gaining members which is encouraging and welcomed. The first Thursday of the month is still our Holy Communion Service and we are grateful to the ministry team who come to lead us in this.

Having introduced a regular Social afternoon of table games and chat, we have seen a further enhanced interaction between members – getting to know each other more. Other sessions have included:

- “Happy Birthday, Your Majesty”
- Bug bingo
- “The unique war memorials of St. Albans parish”
- “The pubs of Wheathampstead”
- Beetle Drives
- Summer Party
- “Celebrating the reign of Queen Elizabeth”
- Harvest celebrations
- “The Home Front”
- “Israel Reflections”
- “Chair exercises with Sarah” – an absolutely hilarious session with songs to which we could sing along, led by a bubbly lady whose presence was a joy. Such laughter, which is a tonic in itself! She visited us twice and is coming again.

Having been cancelled for 2 years because of Covid, our 2022 Advent celebration in St. Helen's church was regretfully but wisely cancelled due to the treacherous snow and icy conditions. A great shame. We continue our connection with the MacIntyre Home at 1, Station Road as part of outreach from St. Helen's church – remembering them especially at Easter, Harvest and Christmas with gifts. I am grateful to Stephen for keeping us updated with news from there. Along the way I represented Fellowship when a group of us from church went carol singing there.

Louise and I thoroughly enjoy leading Fellowship and we are very grateful to everyone who supports us, especially in a practical way – transport being a fundamental need. We thank Gill Gwinn for organising this and the drivers who give their time. Also, Sally Jones who is queen of the kitchen, serving up and washing up with help from members. Thanks to Mel for printing out items and general support. If I have overlooked anyone, I apologise!

Fellowship is open to everyone, men and women, and the invitation is there to join us regularly or just occasionally.

PS We could do with some more men to come along! And give a male perspective on life!

Jill Bareham and Louise Edwards

Deanery Synod Report

The Rector and three elected representatives serve on the Deanery Synod. Having already served a full term as Chairman, Richard Banham resumed the role on a temporary basis and has now been succeeded by Canon Dennis Stamps of St. Nicholas Church Harpenden. This church was the venue for the Deanery Ascension Day service and also for the October Choral Evensong. In addition the Deanery Synod arranged

three meetings with guest speakers to focus on a particular topic. The aim is for meetings to take place in different parishes of the Deanery and offer the chance to learn more about other churches and congregations.

In 2022 the March meeting was an opportunity to meet David White – the St. Albans Diocesan Secretary. David has spent many years in leadership roles in the voluntary and charitable sectors (with experience in both Christian and non-Christian organisations). He did not have a church background growing up and has never worshipped in a parish where he lives but rather seeking out one that suited his preferred style of worship. He has been much involved in youth work – and now he and his wife have three very young children.

David finds the title “Diocesan Secretary” unhelpful. He sees the Diocesan Offices as the St. Albans Parish Support Centre with him as leader of a large team of “supporters”. The role is strategic and operational while at times concentrating on tiny details. He has to work within a business setting – dealing with all the commercial aspects of the diocese – but also more excitingly within a mission setting concerned with the business of growing faith and growing the Church. Altogether his team has 57 (full and part-time) employees – the smallest staff team for a diocese of this size. They are involved in areas covering Finance, Communications, Estates, Pastoral/Advisory, Governance, Schools, Safeguarding, Mission and Ministry.

In July Rev’d Jo Burke talked of her role as Chair of the Racial Justice Action Group. The RJAG welcomes feedback from churches about issues relating to race in our churches. There are many positive ways in which we could all improve our welcome and inclusion of those of a different race but with the same love for Jesus Christ. The Group want to carry out a listening exercise to inform understanding of what racial issues there might be or be perceived to be.

In November Dennis Stamps and Jim May led a session exploring working together as a Deanery posing the question: What could we do better together? We would need to do things that did not add a burden but did pool resources. There would be real challenges in this but with longer-term planning we might be able to try some things. Areas covered in the discussion included: youth provision, communion/confirmation preparation, safeguarding training, pulpit swaps, Advent/Lent quiet days (possibly with children’s activities also provided).

At their APCMs those on the Electoral Role of each parish will have the chance to elect Deanery Synod members to serve 2023-26.

The above report was approved by the Wheathampstead Parochial Church Council on the 14th March 2023.

A handwritten signature in black ink that reads "Richard Banham". The signature is written in a cursive style with a horizontal line underneath the name.

Rev Richard Banham
Chairman

WHEATHAMPSTEAD PAROCHIAL CHURCH COUNCIL
2022 Accounts
STATEMENT OF FINANCIAL ACTIVITIES - For the year ended 31 December 2022

	Note	Unrestricted Funds £	Designated Funds £	Restricted & Endowment Funds £	TOTAL 2022 £	FUNDS 2021 £
INCOME & ENDOWMENTS						
Incoming resources from donors						
Planned Giving via Parish Giving Scheme		105,071	-	-	105,071	99,796
Other Planned giving		14,671	-	-	14,671	14,502
Tax recoverable on planned giving		27,800	-	-	27,800	26,806
Collections: St Helen's		6,420	-	-	6,420	3,831
Collections: St Peter's		649	-	-	649	157
Tax recoverable on Small Donations Scheme		2,057	-	-	2,057	1,026
Collections for Specific Purposes		-	-	4,616	4,616	4,425
Collections for the Community Fund		-	-	3,186	3,186	1,702
Legacies, donations etc	2	6,448	6,590	3,833	16,871	19,453
		163,116	6,590	11,635	181,341	171,698
Income from investment						
Interest and Dividends		860	2,123	229	3,212	191
Income from charitable trading/fees						
Coffee in the Chancel		4,021	-	-	4,021	1,714
Fees for weddings and funerals		14,911	-	-	14,911	16,710
		18,932			18,932	18,424
Other incoming resources						
Coffee after services		554	-	-	554	33
Rental income		1,587	-	-	1,587	645
VAT recovered on building works		1,053	-	-	1,053	3,275
Grants		200	2,558	-	2,758	-
Flowers		-	-	663	663	2,790
Bells		-	-	120	120	420
Admin support for Rural Dean		-	-	-	-	2,000
Other income		133	-	-	133	113
		3,527	2,558	783	6,868	9,276
TOTAL INCOME		186,435	11,271	12,647	210,353	199,589
EXPENDITURE						
Giving	3	16,715	-	10,672	27,387	26,007
Church Management & Administration	4	34,863	-	216	35,079	34,486
For the work of the Church	5	134,606	21,976	6,029	162,611	168,066
TOTAL EXPENDITURE		186,184	21,976	16,917	225,077	228,559
NET INCOME/EXPENDITURE		251	(10,705)	(4,270)	(14,724)	(28,970)
Transfers between funds		(10,350)	10,000	350	-	-
NET MOVEMENT IN FUNDS		(10,099)	(705)	(3,920)	(14,724)	(28,970)
TOTAL FUNDS BROUGHT FORWARD	9	78,671	194,728	24,702	298,101	327,071
TOTAL FUNDS CARRIED FORWARD	9	68,572	194,023	20,782	283,377	298,101

WHEATHAMPSTEAD PAROCHIAL CHURCH COUNCIL

2022 Accounts

BALANCE SHEET - As at 31 December 2022

	Note	2022 £	2021 £
FIXED ASSETS			
Tangible fixed assets	6	16,653	30,527
Investments	6	1,611	1,827
		18,264	32,354
CURRENT ASSETS			
Amounts receivable and prepayments	7	5,792	7,844
Cash at bank and on short term deposit		266,369	268,419
		272,161	276,263
AMOUNTS PAYABLE WITHIN ONE YEAR	8	7,048	10,516
NET CURRENT ASSETS		265,113	265,747
NET ASSETS		283,377	298,101
FUNDS			
Endowment	9	1,611	1,827
Restricted	9	19,171	22,875
		20,782	24,702
Designated	9	194,023	194,728
Unrestricted	9	68,572	78,671
		283,377	298,101

These financial statements were approved by the Parochial Church Council on 14th March 2023

Signed on behalf of the PCC



The Rvd Richard Banham
Chairman



Madeleine Bigmore
Treasurer

WHEATHAMPSTEAD PAROCHIAL CHURCH COUNCIL

2022 Accounts

NOTES TO THE ACCOUNTS - Year ended 31 December 2022

1 ACCOUNTING POLICIES

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions, together with FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

The historical cost convention is adopted except for investments, which are shown at market value at the balance sheet date.

The statements are prepared on the accruals basis.

Funds

Unrestricted funds are those available for the general purposes of the PCC. The purpose of restricted funds is noted in the statements. Interest, other income and tax recoverable related to amounts allocated to particular funds is credited to those funds.

The statements include transactions for which the PCC is responsible but not those of informal groups of members or of separately constituted bodies from which the PCC may benefit.

Income and use of resources

Collections, covenants, donations and similar income are recognised on receipt.

Income tax recoverable on covenants and donations is recognised when the income is recognised.

Income from fund raising events, coffee in the chancel etc, is shown in full and the related expenses are included within resources used.

Grants and legacies are recognised in the period when they become due.

Expenditure is accounted for when incurred.

Assets

In so far as consecrated and benefice property of any kind is excluded from the statutory definition of "charity" by Section 10(2) (a) and (c) of the Charities Act 2011, such assets are not capitalised in the financial statements.

Depreciation is provided on equipment used by the PCC over the useful life of the asset. Items of equipment costing less than £1,000 are written off when the expenditure is incurred.

Short term deposits include cash held in a Church of England Central Board of Finance account and at the bank.

2 LEGACIES, DONATIONS, NAVE BOXES, ETC.

	Unrestricted Funds £	Designated Funds £	Restricted & Endowment Funds £	TOTAL 2022 £	FUNDS 2021 £
Donations, nave boxes etc.	4,385	-	-	4,385	6,667
Donations in lieu of collections	-	-	-	-	200
Donations for Online Services Equipment	-	-	-	-	275
Legacies	-	-	-	-	2,500
Donations for Flower Fund	-	-	480	480	360
Donations for Tea Time Church Fund	-	-	80	80	230
Donations for Fellowship Fund	-	-	459	459	191
Donations for Ouseley Trust Fund	-	-	-	-	1,145
Donations for Music Fund	-	-	1,202	1,202	3,323
Donations for Fabric Fund	-	125	-	125	-
Donations for Development Fund	-	-	-	-	300
Donations for Energy Fund	-	5,280	-	5,280	-
Donations from Outdoor Events	560	-	-	560	371
Donations from The Ark	437	-	-	437	15
Miscellaneous income	-	-	-	-	252
Income tax recoverable on donations	1,066	1,185	1,612	3,863	3,624
	6,448	6,590	3,833	16,871	19,453

WHEATHAMPSTEAD PAROCHIAL CHURCH COUNCIL

2022 Accounts

NOTES TO THE ACCOUNTS - Year ended 31 December 2022

3 GIVING

	From Parish income		Special collections, Community Fund	
	2022 £	2021 £	2022 £	2021 £
Charity Partners				
Congo Children Trust	3,500	3,500	313	1,390
Orphans Know More	4,500	4,500	-	-
The Children's Society	3,000	3,000	161	-
Azalea	3,000	3,000	-	-
	<u>14,000</u>	<u>14,000</u>	<u>474</u>	<u>1,390</u>
Other charities				
St Helen's School	2,550	2,550	-	-
Harvest Appeal	-	-	2,158	3,686
Beds & Herts Historic Churches Trust	40	40	-	-
Christian Aid	-	-	446	213
Ukraine Support	-	-	2,241	-
Wheathampstead Churches Together	-	-	21	-
A Roche UK	125	-	-	-
Payments from Community Fund	-	-	5,182	4,128
Payments from Funeral Collections	-	-	150	-
	<u>2,715</u>	<u>2,590</u>	<u>10,198</u>	<u>8,027</u>
TOTAL	<u>16,715</u>	<u>16,590</u>	<u>10,672</u>	<u>9,417</u>

Note: Giving to St Helen's School is by standing order which is continuing into 2023

4 CHURCH MANAGEMENT AND ADMINISTRATION

	Unrestricted Funds £	Designated Funds £	Restricted & Endowment Funds £	TOTAL 2022 £	FUNDS 2021 £
Stationery, post, telephone, print	2,951	-	-	2,951	3,403
Staff salaries	28,729	-	-	28,729	28,254
Pension contribution	718	-	-	718	711
Payroll administration costs	516	-	-	516	504
Miscellaneous	-	-	216	216	-
Office Equipment depreciation	998	-	-	998	998
Bank charges and card fees	548	-	-	548	396
Database Fees	403	-	-	403	220
	<u>34,863</u>	<u>-</u>	<u>216</u>	<u>35,079</u>	<u>34,486</u>

Note

During the year the PCC employed an average monthly number of 3 staff (2021: 3 staff) : a parish administrator, an organist, and a Children's and Families' Minister, all on a part time basis.

The total costs of salaries and pensions are as shown above and no national insurance costs were incurred.

No employees received more than £60,000.

WHEATHAMPSTEAD PAROCHIAL CHURCH COUNCIL

2022 Accounts

NOTES TO THE ACCOUNTS - Year ended 31 December 2022

5 RESOURCES USED FOR THE WORK OF THE CHURCH

	Unrestricted Funds £	Designated Funds £	Restricted & Endowment Funds £	TOTAL 2022 £	FUNDS 2021 £
Parish share to Diocese	99,625	-	-	99,625	100,075
Fees paid to Diocese	3,405	-	-	3,405	3,941
Wedding Disbursements	500	-	-	500	2,050
Funeral Disbursements	1,180	-	-	1,180	755
Plaques and other memorials	507	-	-	507	299
Ministry expenses	124	-	-	124	437
Electricity & Water (St Helens)	3,989	-	-	3,989	2,191
Electricity & Water (St Peters)	873	-	-	873	539
Gas (St Helen's)	2,915	3,013	-	5,928	3,110
Maintenance (St Helens)	6,157	-	-	6,157	14,261
Maintenance (St Peters)	1,497	-	-	1,497	1,511
Insurance (St Helens)	3,658	-	-	3,658	3,473
Insurance (St Peters)	642	-	-	642	604
Growing in Loving Service	164	-	100	264	283
Growing in Numbers	103	-	-	103	101
Growing in Faith	27	-	-	27	10
Children, Youth & Schools	1,899	-	171	2,070	2,025
Services	2,119	-	-	2,119	1,258
Choir and music	1,347	-	3,283	4,630	4,756
Casual organists for regular Church services	1,265	-	-	1,265	840
Hospitality	1,221	-	-	1,221	826
Training	15	-	-	15	458
Coffee in the Chancel expenses	703	-	-	703	137
Charitable Trading expenses	144	-	-	144	100
Stewardship costs	85	-	-	85	85
Hall Hire	378	-	378	756	198
Flowers	-	-	1,993	1,993	2,686
Bells	-	-	104	104	55
Audio Visual System depreciation	-	12,876	-	12,876	12,876
Lawnmower expense	64	-	-	64	22
Major fabric and Projects Expenditure					
Repairs to St Helen's Stoneworks	-	-	-	-	304
Window Guards	-	-	-	-	7,800
Roof Alarm	-	1,047	-	1,047	-
Church Development	-	5,040	-	5,040	-
	134,606	21,976	6,029	162,611	168,066

Notes

During the year, members of the ministerial team who are also members of the PCC were paid £10,732 (2021: £10,959) in remuneration and for working expenses including the costs of a lawnmower for use at the Rectory.

No other payments or expenses were paid to any other PCC member, persons closely connected to them or related parties.

WHEATHAMPSTEAD PAROCHIAL CHURCH COUNCIL

2022 Accounts

NOTES TO THE ACCOUNTS - Year ended 31 December 2022

6 FIXED ASSETS

Tangible assets

		Office printer	AV equipment	Total
		£	£	£
Cost	At 1st January 2022	4,991	64,380	69,371
	Additions at cost	-	-	-
	At 31st December 2022	4,991	64,380	69,371
Depreciation	At 1st January 2022	1,747	37,097	38,844
	Charge for the year	998	12,876	13,874
	At 31st December 2022	2,745	49,973	52,718
Net book value	At 1st January 2022	3,244	27,283	30,527
	At 31st December 2022	2,246	14,407	16,653

Investments at market value

	2022	2021
	£	£
Central Board of Finance Investment Fund	1,611	1,827

7 AMOUNTS RECEIVABLE

	2022	2021
	£	£
Income tax recoverable	3,318	5,543
VAT recoverable on building works	632	1,300
Other amounts receivable	1,842	1,001
TOTAL	5,792	7,844

8 AMOUNTS PAYABLE

	2022	2021
	£	£
Accrued expenses	7,048	10,516

WHEATHAMPSTEAD PAROCHIAL CHURCH COUNCIL

2022 Accounts

NOTES TO THE ACCOUNTS - Year ended 31 December 2022

9 FUNDS

	1 Jan 2022 £	Incoming Resources £	Resources Used £	Transfers of Funds £	31 Dec 2022 £
Endowment Funds	1,827	-	(216)	-	1,611
Restricted Funds					
Community Fund	3,156	3,782	(5,182)	-	1,756
Flower fund	1,135	1,181	(1,993)	-	323
Tea Time Church	574	86	(171)	-	489
Bell Fund	1,411	136	(104)	-	1,443
Music Fund	10,213	1,545	(2,882)	350	9,226
Choral Scholar Fund	2,247	22	(400)	-	1,869
Charity Partnership Fund	3,720	41	-	-	3,761
St Helen's Fellowship Fund	419	463	(578)	-	304
Specific collections		5,391	(5,391)	-	-
	22,875	12,647	(16,701)	350	19,171
Total Restricted Funds	24,702	12,647	(16,917)	350	20,782
Designated Funds					
Fabric Fund	27,628	353	(13,923)	-	14,058
Income Reserve	50,103	550	-	-	50,653
Capital Reserve	75,165	825	-	-	75,990
Development Fund	11,726	101	(5,040)	-	6,787
Roof Fund	30,106	385	-	10,000	40,491
Energy Fund		9,057	(3,013)	-	6,044
	194,728	11,271	(21,976)	10,000	194,023
Unrestricted Funds					
General Fund	78,671	186,435	(186,184)	(10,350)	68,572
TOTAL FUNDS	298,101	210,353	(225,077)	-	283,377

Notes

Endowment Funds

These are the Fenwick and Bracey bequests, the investment of which is mainly in the CBF Investment Fund shown in the Balance Sheet. Income from the Fenwick bequest is for the church and churchyard upkeep. These funds, and their annual movement in value, are included with the restricted funds.

Community Fund

This fund is from collections at weddings and baptisms, and some donations, which are set aside to provide assistance to those in need mainly in the parish of Wheathampstead.

Bell Fund

For the renovation, repairs and maintenance of the bells, including handbells, and related structures, fixtures and fittings, plus the support and development of the bell ringers.

Music Fund

Money set aside by PCC and other donations for music and choir purposes within the church

Charity Partnership Fund

Donations set aside by the PCC for work on the Kimbilio Project and and future projects with our Charity Partners

Fabric Fund

This fund is for major work to the Fabric of St Helen's church. The PCC transferred £40,000 from the General Fund in 2020.

Income Reserve and Designated Capital Reserve

As the Diocese recommends, the PCC maintains designated funds as a reserve against sudden total loss of income and unforeseen capital expenditure. Reserves were set at an initial level of £60,000 each in 2005 with interest to be accrued to the funds as a protection against inflation. In 2020 the PCC reviewed the Reserves Policy and decided to reduce the Income Reserve by a transfer of £25,000 to the General Fund.

Development Fund

Donations set aside by the PCC for improvements to the interior of St Helen's. An unrestricted legacy was added to the fund this year.

Roof Fund

Transfer of funds for future repairs on the roof of St Helen's

The cash related to the restricted funds is held in the PCC bank accounts.

Independent Examiner's Report on the Accounts

I report to the members of the Wheathampstead Parochial Church Council (PCC) on my examination of their accounts for the year ended 31 December 2022.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the PCC's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached



Christopher Ellis ACA
24 March 2023

Trustees of Wheathampstead Church School

Trustees Annual Report and Financial Statements

for the year ended 31 December 2022

The Rector and Churchwardens are trustees of a fund, the beneficiary of which is St Helen's School, Wheathampstead, and manage a fund invested with the Church of England Central Board of Finance (CBF) through CCLA. The income from the investment is used to contribute towards the Governors' liability for the external repairs to the School.

During this year, the total income was £254. According to the mid-market prices as per the statements provided by CCLA Investment Management Ltd at 31st December 2022, the total value of the two funds at that date was £8,592. Together with cash held in the bank of £2,335 the total assets of the Trust stand at £10,927.

Rev'd Richard Banham and Mrs Helen Caldwell
Trustees 13 March 2023

Fund Account for the year ended 31 December

	2022	2021
	£	£
Dividends received:-		
Fixed Interest Securities Fund	46	51
Income Investment Fund	208	202
	<u>254</u>	<u>253</u>
Changes in market value of investments:-		
Fixed Interest Securities Fund	(245)	(125)
Income Investment Fund	(935)	1,008
	<u>(1,180)</u>	<u>883</u>
Net movement in fund during the year	<u>(926)</u>	<u>1,136</u>

Statement of Assets and Liabilities as at 31 December

	2022	2021
	£	£
Investments at cost 1999		
Investments at valuations:-	<u>5,862</u>	<u>5,862</u>
Fixed Interest Securities Fund	1,584	1,829
Income Investment Fund	7,008	7,943
	<u>8,592</u>	<u>9,772</u>
Cash at Bank	2,335	2,081
Fund assets at 31 December 2022	<u>10,927</u>	<u>11,853</u>

Independent Examiner's Report

I confirm that the above financial statements accord with the bank and investment records of the trust

Peter Slater BA(Hons) ACA 13 March 2023
Harpenden