



Applying to Church Schools

We know that school applications can be a stressful time for a family. We hope that by making our part of the process clear and consistent we are helping you manage your application.

Before applying ...

If you are considering applying for a place at a church school for your child, you may wish to support your application with details of your church attendance.

To verify your attendance, most church schools require the church to sign a declaration that the family (i.e. the child in question plus at least one parent or main carer) has attended the church at least **once per calendar month** for a period of time.

Currently for St Helen's School this is one year and for St George's School this is two years*.

In order for our church to administer these attendance declarations in a fair and consistent way, we have a specific register which we ask parents to sign each time that they attend a service as a family. This register is used to keep an accurate record of family attendance so that, in partnership with you, we can provide the schools with the information they require.

You will only have to register the children for whom you are planning on applying to church schools. The School Application Register is available in the coffee area straight after each of our services for families. At other services, please ask the minister taking the service for the register.

If attending in a particular calendar month will present a problem for you, please speak to a minister in advance.

** Please check the admission policy of the school you are considering for any other requirements.*

The Process ...

Applications for secondary schools open in September. For primary schools, the admission process starts in November. The SIF (Supplementary Information Form) should be obtained directly from the school, after which the following process should start:

1. You submit the forms to the Church Office in good time.
2. We check your family's attendance against our registers to determine if you have met the school's requirement before the Rector signs the declaration form. If there are any queries, we will be in touch at this stage.
3. The Rector writes a letter of support for every applicant highlighting the family's participation in church. We offer many opportunities for families to be involved in church in addition to regular attendance at Sunday services. Please visit our website and click on "Get Involved" or pick up a leaflet from church to see what attracts you—different jobs need different skills; some require lots of time, others a little, some are regular, others occasional. There is something for everyone.
4. We will return the form directly to the school so there is no need to provide us with a stamped envelope.

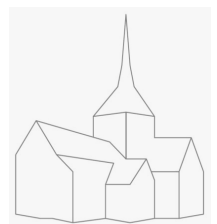
If there is anything else we can do to support you or your child, at this or any other stage, please do let us know.

For further information or help:

Rev Richard Banham - Rector
richard@sth-stp.org
01582 833144

Mrs Claire Banham - Children & Youth Minister
claire@sth-stp.org
01582 833144

Ms Imelda Tay - Parish Administrator
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01582 834031



Church Office Opening Hours:
Monday–Friday, 9am–12noon

Website: sth-stp.org

Wheathampstead PCC is a registered charity.