



Notice for Pew Sheet and Notice Boards

Data Protection



The PCC advises you that it seeks to comply with the law on data protection, and to protect the confidentiality of information provided to it.

For the purposes of the Data Protection Act, the PCC is the data controller in respect of information you may provide to it or to anyone acting on its behalf (e.g. a church officer, the leader of a church organisation, or the organiser of a rota).

The PCC has appointed as its representative, for data protection issues, Laurence Mallett, who may be contacted in person, at 3 St Thomas Place AL4 8BG, by telephone on (01582) 833585, or by email at laurence.mallett@hotmail.co.uk for any advice you may need on data protection issues relating to the PCC.

The purposes for which the information you provide may be used are the administration and support of church activities, for which purposes the information may be disclosed to church officers or anyone appointed by the PCC to lead or organise a church activity.

The information will not be disclosed to any third party, except ministers, without your consent. The PCC is required to exhibit every new or revised Electoral Roll but it does so inside the church and removes it after the required 14 day period leading up to the Annual Parochial Church Meeting.

You may require the PCC not to publish information about you on, or linked via, the church website or otherwise electronically by informing Laurence Mallett.

The PCC requires all those who hold or use information on its behalf to take appropriate steps to ensure the confidentiality of the information and to comply with the eight data protection principles set out in the Data Protection Act, and with your rights as a data subject.

PCC Secretary

April 2012